



west virginia department of environmental protection

Division of Water and Waste Management
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Harold D. Ward, Cabinet Secretary
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MEMORANDUM

TO: Katheryn Emery, P.E., Program Manager, DWWM

FROM: Thomas Cazad, P.E., Engineer Senior, DWWM

DATE: July 15, 2026

SUBJECT: City of Weston
IJDC No. 2022S-2158
Bid Underrun Request

RECOMMENDATION

The scope change and use of contingency request prepared by Potesta & Associates for the above referenced project has been reviewed and is technically feasible.

DISCUSSION

This project's bid opening resulted in an underrun of \$681,825. This request proposes to incorporate the three (3) additive alternates for a third sludge drying bed, a second sludge transfer pump to allow for cycling between the two pumps, and electric openers for the greenhouse doors to allow for a tractor to enter for a total of \$443,000. The request also proposes to use \$158,680 for the following items in priority order:

- One weather station to control the greenhouse's ventilation system at a cost of \$10,120.
- One spare sludge transfer pump at a cost of \$55,950.
- Two 20 CY roll-off dumpsters at a total cost of \$13,200.
- One hydraulic lifting kit and pivot assembly for the two (2) sludge transfer pumps at a cost of \$35,950.
- Greenhouse upgrades at a total cost of \$43,460. This includes adding two (2) recirculation fans (\$6,675), upgrading its panels to ThermaGlass (\$12,700), an additional day of start-up and commissioning (\$2,725), installing an autocloser on the man door

(\$920), adding galvanized steel weather hoods to the intake shutters (\$10,000), and adding a spare heater (\$10,440).

Additionally, this request includes \$65,000 in additional engineering fees for work associated with the Final Design (\$60,000) and Bidding & Negotiating (\$5,000) line items. The request and supplemental information notes the above costs, but no engineering amendments were attached.

Please note the amount of the underrun listed in the request could not be verified. The amount noted in this memo was determined by reviewing the submitted information and comparing the pre-bid and post-bid budgets. After reducing for the items noted above, \$15,145 would remain in IJDC funds that could be returned, which appears to agree with the post-bid budget included in the request.